



## Install the TreeKeeper Bag

1. Take the TreeKeeper out of the box and lay flat on the ground. Make sure the zippers are UNZIPPED, but the buckles are SNAPPED at the top of the TreeKeeper Bag.
2. Put your arm into the top portion of the bag and slide the TreeKeeper onto your arm until you are able to put your arm all the way through the bag and out the bottom tree base hole.
3. Aligning the holes in the bag with the tree insert on your tree base, set the TreeKeeper bag onto your tree stand.
- 4-5. Use the Velcro straps to secure the TreeKeeper onto your tree stand. For stands with only 3 legs, attach Velcro straps onto two of the three legs. If your tree stand legs are too wide, you may add velcro extension available from TreeKeeper.
6. Following the directions from your tree manufacturer, install the tree onto the tree stand. **IMPORTANT: MAKE SURE THE TREE IS SECURELY FASTENED INTO THE TREE BASE.**



## Store your tree

- 1-2. Unsnap the buckles on both sides of the TreeKeeper "skirt" and fully open the red drawstring.
3. Fully open and expand the tree skirt until all the skirt handles are exposed and accessible on the ground around the base of the tree.
4. Grasp the handles on the tree skirt and begin to pull upward. The TreeKeeper works by pushing the tree branches upwards on their hinges to their upright "new, out of box" positions. The TreeKeeper bag works as a "funnel" as you pull the it upward to effectively "compress" the tree. When beginning to pull up the tree-skirt and bag, it is important that you create a very even circular "funnel" around the tree to be able to begin the compression process. **NOTE: FOR BEST RESULTS, USE TWO PEOPLE FOR THIS STEP. FOR EXTREMELY LARGE AND BULKY TREES, THREE OR MORE PEOPLE MAY BE NECESSARY TO BEGIN THE "TREE COMPRESSION" STEP. CAUTION:** When pulling upward, make sure the tree stand does not become unstable and tip over. Place your foot on the stand as you pull upwards to keep the tree secure.
- 5-6. Continue pulling the TreeKeeper upwards. Depending on how full or dense your tree is, will determine the amount of exertion needed to fully pull the bag to the top of the tree. Use care while pulling the bag upward to make sure all the branches are being gently compressed upwards. **PLEASE REMOVE BREAKABLE DECORATIONS FROM THE TREE BEFORE USING THE TREEKEEPER** As you pull upwards, take care to insure all the branches are being gently moved..
- 7-10. Once the bag is fully pulled to the top of the tree, gather the large tree skirt at the top then pull tight with the red drawstring. After the skirt is tight, snap the buckles then zip up the top of the bag. Use care when zipping: for extra thick trees, you may need to compress the tree with your hand slightly to allow the zipper to function. **NOTE: FOR TALLER TREES, YOU MAY NEED TO TAKE THE SMALL TOP PORTION OF THE TREE OFF AND PLACE IT INTO THE ZIPPERED "JUNK TRUNK" PORTION OF THE TREEKEEPER.**
11. Your tree completely put away and ready for storage!
12. Use caution when lifting as the tree and TreeKeeper may be heavy. Use 2 or more people to move and store the compressed tree.
13. Safety stow the red drawstring by coiling it up and fastening it under a buckle.



## Set Up your Tree

1. Unbuckle the snaps, lower the zipper, and open the tree skirt fully around the top ring of the TreeKeeper bag.
2. Once the top is open, kneel at the base of the tree and grasp the side handles on both sides of the bottom section of the TreeKeeper bag.
3. Pull downward on the bag. As you pull downward, move the excess material inward over the bottom ring of the TreeKeeper. To make the final tree skirt, it is helpful to situate the fabric nicely as you pull down the bag.
4. Upon completely pulling the bag down, find the Tree Skirt edge handles and situate them around the base of the tree. Pull the red drawstring tight to compress the TreeKeeper back into the skirt. Arrange the material and rings around your tree until neat and tidy. **CAUTION: WHEN BAG IS PULLED DOWN, THE BOTTOM BRANCHES OF THE TREE WILL ALSO SPRING DOWN. WATCH YOUR HEAD AND EYES AS THE TREE OPENS TO AVOID INJURY.**

